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APPLICATION FOR TRANSFER OF PRESCRIBED ACCOMMODATION PREMISES REGISTRATION

Health Act 1958 Health (Prescribed Accommodation) Regulations 2001

I/We the undersigned, hereby apply to transfer the registration for the year ending **31st December 2009** under the provisions of the Food Act 1984, of the premises described hereunder and depicted on the floor plan lodged/attached with Council.

CURRENT OWNER:

Applicants Name:

Trading As:

Trading Address:

Registration Type:

APPLICANTS SIGNATURE:

DATE:

NEW OWNER:

New Owner:

Postal Address:

ABN No.:

Registration Type:

Trading As:

APPLICANTS SIGNATURE:

DATE:

Contact Name (if different from above): _____

Job Title: _____

Telephone: _____

Mobile: _____

Fax: _____

E-mail: _____

FEE PAYABLE: See Reverse Fee Schedule

OFFICE USE ONLY

Premises Id.:

File No.:

Debtor No.:

Account No:7561701

Date: / / Cashier _____
Received by Cash Cheque Eftpos
Receipt No _____

RETURN ADDRESS:

Mount Alexander Shire
25 Lyttleton Street (P O Box 185)
Castlemaine Vic 3450
Tel: (03) 5471 1768 Fax (03) 5407 0147)

Certificate Issued Yes/No
Date: _____
Accommodaton Transfer



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Registration Premises Fees

Health & Accommodation Premises

General Accommodation	\$148
B & B > 5Customer	\$106
School Camp	\$64
Caravan Park	\$3.00 per site
Hair Dresser, Beauty, Skin Penetration etc	\$90
Dual Health Registration (e.g. Hairdresser and Skin Penetration and/or Beautician Services)	\$111

Misc Fees

Special Requested Inspection	\$111 with > 2 weeks notice \$228 with < 2 weeks notice
Transfer Registration	50% of Registration fee
Late Payment of Registration	Add 50% of Registration fee

Food Premises

Class	Premises Description	Fee
Class A	Hospitals & Meals-On-Wheels Kitchens (vulnerable customers)	\$278
Class B	Childcare Centres & Nursing Homes (vulnerable customers)	\$170
Class C1	Supermarket Large (20+ equivalent full time staff)	\$679
Class C2	Supermarket Medium (<20 equivalent full time staff)	\$339
Class D	Milk Bar, Convenience/Corner Store (no fast food or handling of potentially hazardous foods)	\$222
Class E	Fast Food/Take Away Premises – Foods pre-prepared and stored either hot or cold for later sale (Potentially Hazardous Foods) and businesses that include fast food (eg: milk bar etc)	\$339
Class F	Café & Restaurant - Foods prepared on demand (Potentially Hazardous Foods)	\$339
Class G	B&B, Room Service kitchen (no restaurant) and other mixed businesses (newsagency, service station and other businesses which do not meet the definition for Class M)	\$111
Class H	Manufacturer - wholesale and retail	\$201
Class I	Social/sports Club (has own premises)	\$58
Class J	Pre-packaged Food Only [^]	\$90
Class K	Fee Exempt*	\$0
Class L	Market Stall Holder (Wesley Hill, Farmers Market) Commercial	\$53
Class M	Market Stall Holder Commercial (Maximum 12 Events)	\$34
Class N	Community Group (not for profit) Maximum 12 events	\$6.20
Class O	Community Group (not for profit) More than 12	\$31
Class P	Food Premises (non Mount Alexander Shire Registered) Per Event	\$11
Class P2	Food Premises (non Mount Alexander Shire Registered) Maximum 12 (markets only)	\$53
Class P3	Food Premises (non Mount Alexander Shire Registered) More than 12 (markets only)	\$96

Definitions for Food Businesses

* Fee exempt: (declared by Council under Food Act in Sept 2002)

To be exempt from having to pay a fee the businesses must meet the following requirements:

1. There is no direct handling of foods (prepackaged items only).
2. A maximum of 10 potentially hazardous ~ prepackaged food items to be kept at any time (bottled milk/juice, ice-creams etc).
3. All food items are of a Low Risk classification ~
4. Less than \$500 of stock is kept at any time.
5. Would otherwise be classified as a Class L (Prepackaged Food Only) type of Food Premises

[^] Pre-packaged foods are foods that have been sealed within a package prior to entering the business and remain in that package until sale. These can include items which are Potentially Hazardous such as milk, juice, wrapped pies in warmer, pre-made sandwiches etc.

~ Low Risk Food means food that is unlikely to contain pathogenic micro-organisms and will not normally support their growth due to food characteristics. Examples are grains and cereals, bread, carbonated beverages, sugar-based confectionery, alcohol and fats and oils.

~ Potentially Hazardous food means food that has to be kept at certain temperatures to minimize the growth of any pathogenic micro-organism that may be present in the food or to prevent the formation of toxins in the food. Characteristics of Potentially Hazardous Foods are high moisture, high protein, low acid and/or contain cooked starch.



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Consent to divulge information

I.....

The current proprietor (authorised person) of (business name):

.....

Situated at:.....

.....

Give permission to Mount Alexander Shire Council to divulge the following information:

- The results from the most recent inspection report
- Copies of any records stored in the Health Departments property file associated with the above mentioned premises
- Other.....

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To.....

Of (address, phone etc)

.....

.....

.....

Signed:.....

Date:.....

Name.....